### Application form for proposal development consultancy companies

#### Key information about the company

|  |  |
| --- | --- |
| Company name |  |
| Company registration number |  |
| Company address |  |
| Company contacts details (phone, email) |  |
| Number of consultants |  |
| List of main services | # of consultants on senior level (more than five years of relevant experience)  # of consultants on medior level (two to five years of relevant experience) |

#### Funding proposal experience for humanitarian donors

Describe the company’s experience in writing funding proposals for humanitarian donors, detailing up to three proposals and indicating the donor, the sector, size of proposal and outcome

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Donor | Sector(s) | Total budget in USD | Outcome (funded/rejected/unknown) | Language of proposals | Name of organisation |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| Briefly specify company’s role (for example programme design, proposal narrative, budget preparation, editing/proofreading, etc): | | | | | | |

#### Funding proposal experience for development donors

Describe the company’s experience in writing proposals for development donors, detailing up to three proposals and indicating the donor, the sector, size of proposal and outcome.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Donor | Sector(s) | Total budget in USD | Outcome (funded/rejected/unknown) | Language of proposals | Name of organisation |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| Briefly specify company’s role (for example programme design, proposal narrative, budget preparation, editing/proofreading, etc): | | | | | | |

#### Experience with bids for commercial contracts

Describe the company’s experience in writing bids for aid projects implemented through commercial contracts, detailing up to three bids and indicating the donor, the sector, size of bid and outcome of the tender.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Donor | Sector(s) | Total budget in USD | Outcome (funded/rejected/unknown) | Language of proposals | Name of organisation |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| Briefly specify company’s role (for example programme design, proposal narrative, budget preparation, editing/proofreading, etc): | | | | | | |

#### Experience with development of high value proposals

Describe the company’s experience in writing bids for aid projects implemented through high value proposals, detailing up to three bids and indicating the donor, the sector, size of bid and outcome of the tender.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Donor | Sector(s) | Total budget in USD | Outcome (funded/rejected/unknown) | Language of proposals/ bid | Name of organisation |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| Briefly specify company’s role (for example programme design, proposal narrative, budget preparation, editing/proofreading, etc): | | | | | | |

#### Donor experience

Please highlight the institutional donors you have the most experience with below and briefly describe what type of experience with, including regional and non-traditional donors.

|  |  |  |
| --- | --- | --- |
|  | Donor | Comment |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| … |  |  |

#### Geographical experience

Tick the box of geographical experience per region and specify which countries you offer the most experience.

|  |  |  |
| --- | --- | --- |
|  | Central and West Africa | Cameroon, Mali, Niger, Nigeria, Burkina Faso, DR Congo, central African Republic, and/or other |
|  | Central and Eastern Europe | Ukraine, Poland, Moldova, Romania, and/or other |
|  | East and Southern Africa | South Sudan, Sudan, Ethiopia, Kenya, Tanzania, Mozambique, Uganda, Djibouti, Eritrea, Somalia, and/or other |
|  | Middle East and North Africa | Iraq, Libya, Palestine, Syria, Lebanon, Jordan, Yemen, and/or other |
|  | Latin America | Venezuela, Colombia, Mexico, Guatemala, El Salvador, Honduras, and/or other |
|  | Asia | Myanmar, Bangladesh, Afghanistan, Iran, Pakistan, and/or other |

#### Sectoral experience

Please indicate with an X which aid sectors and modalities the company have demonstrated experience. Add to list if relevant.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Camp management |  | Internal displacement |
|  | Education |  | Resilience |
|  | Information, counselling, and legal assistance |  | Conflict mediation/ peacebuilding |
|  | Livelihoods and food security |  | Cash transfers |
|  | Water, sanitation, and hygiene |  | Local partnerships |
|  | Protection |  | Disaster and climate change |
|  | Humanitarian access |  | Durable solutions |
|  | Humanitarian principles |  | Gender and gender-based violence |
|  | Urban displacement |  | Preserving the environment |
|  |  |  |  |

#### Languages

Please indicate in which languages you provide services both in writing and proofreading proposals.

|  |
| --- |
|  |

#### Availability

Please tick the box on the type of support your company is available to supply.

|  |  |
| --- | --- |
|  | Deployments to the field only |
|  | Remote support only |
|  | Both deployments and remote support |

Are there any countries or regions where the company does nor travel to? Please specify:

|  |
| --- |
|  |

#### Experience with NRC

Please indicate if your company has any previous experience with working with NRC.

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